**Memorandum of Agreement**

**Between**

**Johann Wolfgang Goethe-Universität (hereafter: Goethe-Universität, GU)**

**Department of [Specification]**

**And**

**[Institution Name]**

**Department of [Specification]**

Relating to Educational and Scientific Co-operation.

**Preamble**

In consideration of mutual benefits and interests, [Name Department], Goethe-Universität and [Name Department]**,** [Name of Institution] wish to enter into a co-operative agreement relating to research, exchange of students and faculty, and related educational, cultural and scientific matters. This agreement will be in effect for five years and it may be renewed upon maturity. The agreement will take effect immediately after being signed according to the following articles.

**Article I**

Each party will appoint one representative to plan and co-ordinate joint staff, administration, research, student, and cultural project activities. These representatives will also be designated to communicate with the other institution in relation to this agreement and matters relating to it.

**Article II**

The two parties will endeavour to exchange visits between members of their academic and administrative staff for delivering lectures, engaging in research, developing joint projects, establishing cultural activities, exchanging students according to an addendum to this memorandum and providing technical assistance as may be required. Both parties will also endeavour to exchange delegations for participation in conferences, workshops and seminars organized by the respective institutions.

**Article III**

To support student and staff exchanges as well as research projects, each party will endeavour to provide logistical support, including required facilities and assistance that will allow exchange personnel to pursue their study, research or project interests.

**Article IV**

In support of this Agreement and in an effort to obtain financial support from other sources to further develop mutually beneficial activities, each party will work to develop project proposals for submission to funding agencies. In order to implement this memorandum the two parties will agree on a plan of action including agreements of financial details.

**Article V**

This agreement shall remain in force for five years following the signature by both parties. This agreement or any article thereof can be amended by mutual agreement of both parties.

The signatories below agree to the terms and conditions of the Memorandum Agreement.

For Goethe-Universität For [Institution Name]

(i)Institute/Department Signature

(ii) Prof. Dr. Enrico Schleiff

President

Date and Seal Date and Seal